



My Placement Experience at The Whittington Hospital by Dillon

I did two placements at the Whittington Hospital. I was working in the physiotherapy department where I had to transfer patient's referrals

I also worked in the volunteer's office, as a Data Entry volunteer. I inputted all the FFT (Friends and Family Test Cards) onto the Meridian Surveys system. I also organised FFT cards into separate month categories.

From these placements I learnt data- entry skills such as inputting information; I also learnt organisational skills by separating FFT cards into separate month categories and how to type on the keyboard quickly and accurately.

The staff supported me by asking me how I am getting on with the work, asking if I needed any help. When I was on my work placement, my job coach set me some targets based on my work-related skills such as completing 50 FFT cards and inputting it on the system by myself. I communicated any problems that I had with my colleagues.

The job that I would like to do in the future is a Data Entry Clerk or an Office Administrator. This is because I really have a passion for IT and want to learn more administration work such as filing, photocopying and using different types of software on the computer.