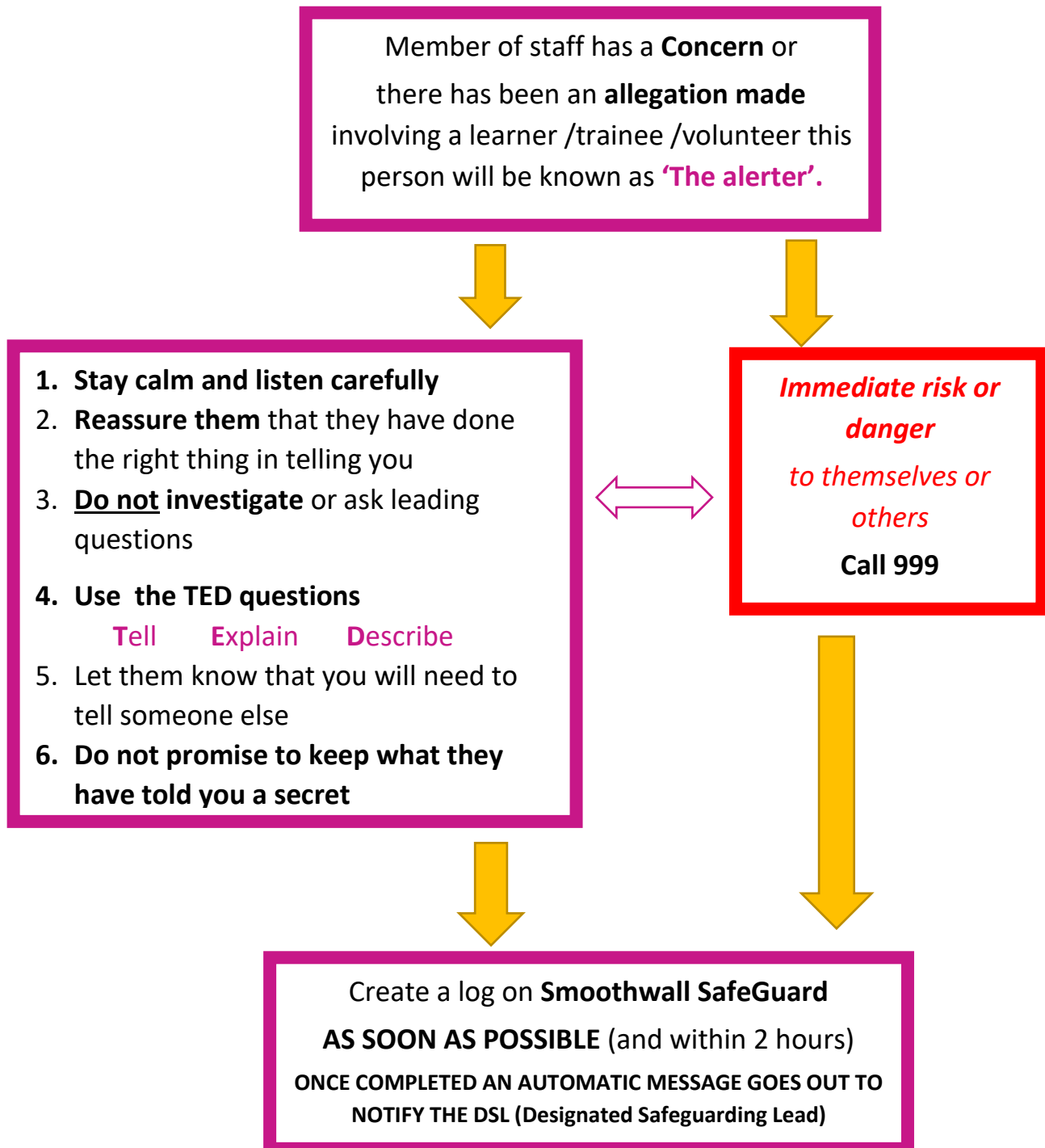


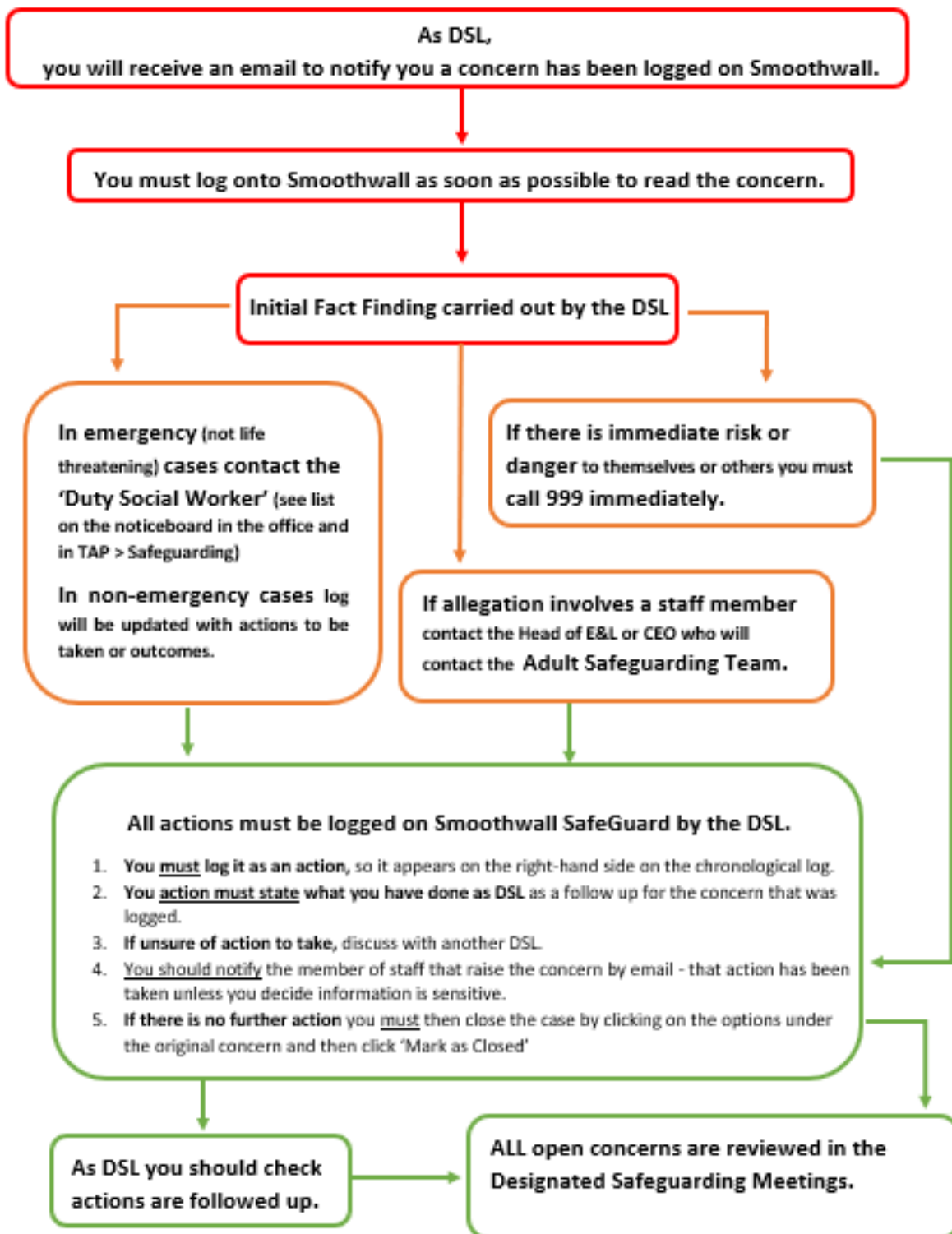
Adult at Risk Safeguarding and Prevent Procedure

1. Procedure for the Alerter



Note:- If the allegation involves a member of staff, you can contact the Head of Education & Learning or CEO directly and if it should involve both of them contact Simon Eccles, Safeguarding Trustee. They will alert the local authority Adult Safeguarding Team, immediately.

2. Procedure for the Designated Safeguarding Officer



DSL meetings:

TAP DSL Safeguarding meetings occur every 6 weeks and are chaired by Mark Finch.

Development Safeguarding meetings occur once a month and are chaired by Judith Kerem

2.1 CareTrade's DSL information and how to contact them

| CARETRADE Designated Safeguarding Leads (DSLs) | | |
|--|---|---|
| Staff Name: | DSL role | Contact info: |
| Karen Edwards | CareTrade – Lead DSL | Tel: 07525164850 Email: karen.edwards@caretradeuk.org |
| Mark Finch | The Autism Project - Lead DSL | Tel: 07377388389 Email: mark.finch@caretradeuk.org |
| Jemma Dear | The Autism Project - Lead DSL | Tel: 07432570350 Email: jemma.dear@caretradeuk.org |
| Sandra Fergus | The Autism Project – Deputy DSLs | Tel: 07568169262 Email: sandra.fergus@caretradeuk.org |
| Elvina Bunokaite | The Autism Project – Deputy DSLs | Tel: 07956866159 Email: elvina.bunokaite@caretradeuk.org |
| Judith Kerem | Development Team - DSL | Tel: 07958610864 Email: judith.kerem@caretradeuk.org |
| Aga Keeling | Working Kitchen & Café - DSL | Tel: 07960127318 Email: aga.keeling@caretradeuk.org |

3. Procedure for reporting a Prevent concern

Prevent concerns are most likely to be noticed by individuals in contact with those who appear to be at risk of being drawn into terrorism.

These should consider the 'Notice, Check, Share' procedure:

- Notice initial concerns
- Report any concerns on Smoothwall
- Check with colleagues and your Designated Safeguarding Lead.
- The DSL will share with your local authority Prevent Education Officer (PEO): **Katharine Andrews**
- The DSL will then gather evidence if instructed to do so by the PEO

The Prevent Education Officer can then provide the following to the DSL:

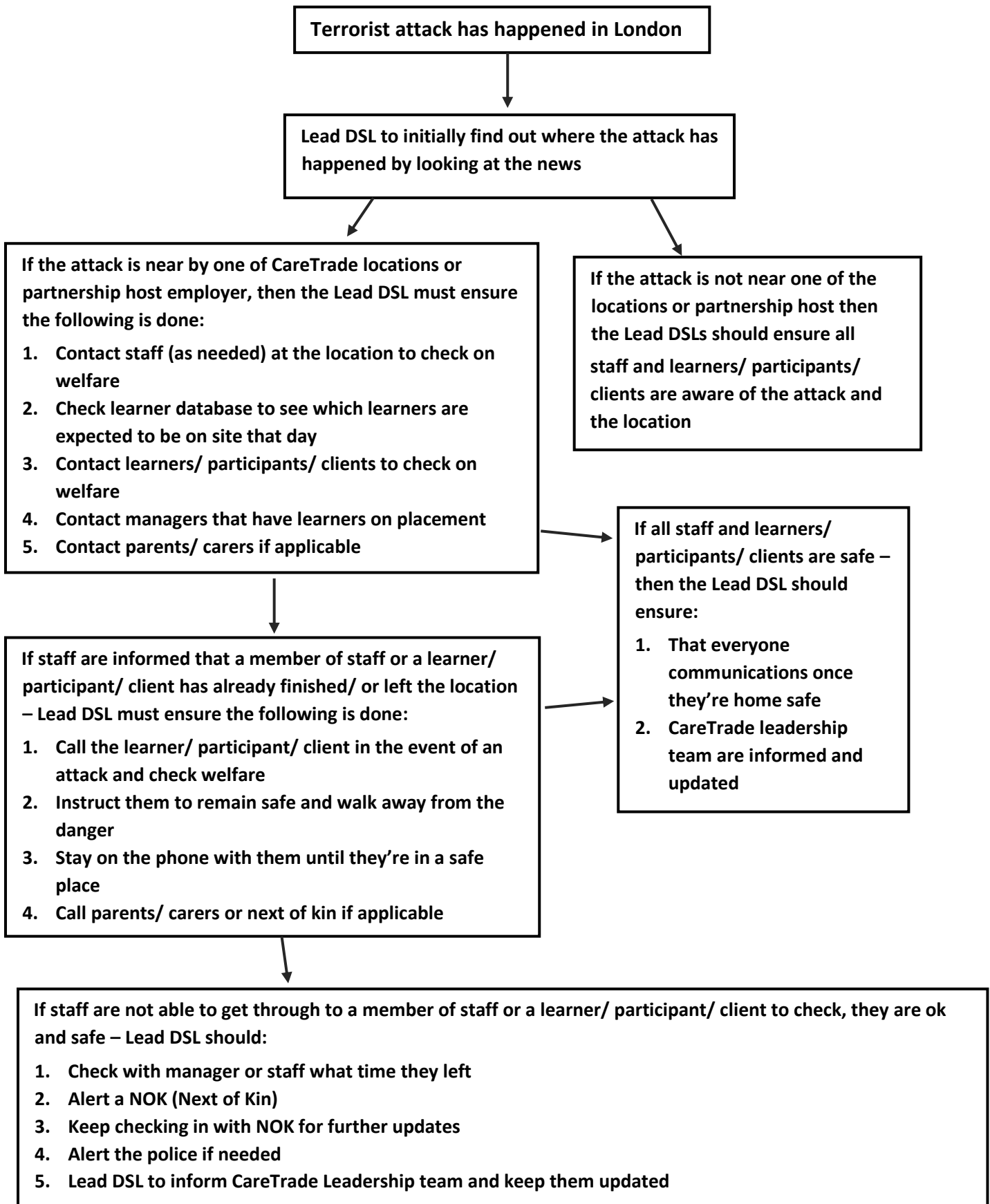
- Advice on concerns.
- Advice on extremist ideologies/groups, or oversea conflicts and their potential impact in the UK.
- Signposting to local services/groups that subjects could be referred to, focusing on youth work and mentoring support.

The Prevent team may then request the DSL dealing with the concern to complete a formal Prevent referral, this referral will be shared with police partners. The Prevent Education Officer will instruct the DSL if this is needed.

Prevent Education Officers details below:

| Borough | Prevent Education officer | Contact details |
|-------------|---------------------------|--|
| Southwark | Katharine Andrews | Katharine.Andrews@southwark.gov.uk |
| Lambeth | Lydia Nixon | LNixon@lambeth.gov.uk |
| Greenwich | Heather Hutchings | prevent@royalgreenwich.gov.uk |
| Westminster | Kiran Malik | kmalik@westminster.gov.uk |
| Haringey | Olga Nasiridou | Olga.Nasiridou@haringey.gov.uk |
| Lewisham | Sabera Ahsan | prevent@lewisham.gov.uk |
| Sutton | | prevent.@sutton.gov.uk |
| Kingston | | adult.education@kingston.gov.uk |

4. What to do if London has a 'terrorist attack'



5. Local Authorities Contact Details for Safeguarding

| Borough | Phone Number | Email |
|----------------------|---|--|
| Barnet | 0208 359 5000 or 020 8359 4066 Out of hours: 020 8359 2000 | mash@barnet.gov.uk socialcaredirect@barnet.gov.uk |
| Bromley | 020 8461 7777 Out of hours: 0300 303 8671 | mash@bromley.gov.uk adult.early.intervention@bromley.gov.uk |
| Lambeth | 0207 926 3100 Out of hours: 0207 926 5555 | dutymanager@lambeth.gov.uk |
| Merton | 020 8545 4226 Out of hours: 020 8770 5000 | mash@merton.gov.uk safeguarding.adults@merton.gov.uk |
| Southwark | 020 7525 1921 Out of hours: 020 7525 5000 | mash@southwark.gov.uk CASC@southwark.gov.uk |
| Wandsworth | 020 8871 6622 Out of hours: 020 8871 6000 | mash@wandsworth.gov.uk safeguardingadults@wandsworth.gov.uk |
| Westminster | 020 7641 2176 Out of hours: 020 7641 6000 | adultsocialcare@westminster.gov.uk |
| Tower Hamlets | 020 7364 6085 or 020 3276 3501 | towerhamletsMASH@met.police.uk |
| Hackney | 020 8356 5782 Out of hours: 020 8356 2300 | adultprotection@hackney.gov.uk |
| Harrow | 020 8420 9453 Out of hours: 020 8424 0999 | safeguardingadults@harrow.gov.uk |
| Haringey | 020 8489 1400 Out of hours: 020 848 9000 | Firstresponseteam@haringey.gov.uk |
| Redbridge | 020 8708 7333 Out of hours: 020 8554 5000 | adults.alert@redbridge.gov.uk |
| Kingston | 0208 5475005 | adult.safeguarding@kingston.gov.uk |
| Lewisham | 0208 314 3117 or 020 8314 7777 | LSAB@lewisham.gov.uk |