

## Online Safety Policy

### What is Online Safety?

Online Safety means keeping **safe** whilst using the **internet** and **technology**.



### Why is this policy important?

To make sure that all CareTrade learners feel **safe** when using technology.

To know the rules and their responsibilities when online.



### What are our responsibilities?

**Nobody** should use any **inappropriate websites** on laptops or phones.



**Nobody** should send any **rude** or **unnecessary** messages to other learners or staff.

**Nobody** should give any online **strangers** your **personal details**.



**ALWAYS TELL A MEMBER OF STAFF IF YOU DON'T FEEL SAFE**