

Safeguarding Policy

What is Safeguarding?

Safeguarding means to **protect** something or someone from **harm** or **abuse**.



Why is this Policy important?

To make sure that all CareTrade staff and learners know what to do if they or one of their fellow learners feels **unsafe** or has a **concern**, such as:

- Being hurt or forced to do something you do not want to.
- Being made to feel anxious, depressed, or mentally unwell.
- Being a victim of theft or fraud.
- Being forced to perform duties that are harmful.
- Being treated unfairly due to your age, sex, or disability, for example.
- Being abused in services that you use.
- Failure of care from your caregivers.
- Neglecting your own personal hygiene and health.
- Female Genital Mutilation - Deliberate injury to a female's genitals (private area).



What are our responsibilities?

If a member of staff has a **concern** about a learner or a learner tells them that they are **unsafe**, the staff member will tell the **Designated Safeguarding Leads (Mark and Zoë)**.

The **Designated Safeguarding Leads** will look into it and if it is serious, they will speak to **people who can help** the learner.

All involved will work together to make sure the learner is safe.



REMEMBER - ALWAYS TELL A MEMBER OF STAFF IF YOU DON'T FEEL SAFE.

